



Form T2 - Peer Class Observation Form

Faculty: _____
Department: _____

Instructions: This form is to be filled by a peer evaluator during and following an in-class teaching observation.

The peer evaluator is kindly asked to be attentive to the following:

1. This form is 4 pages long. Make sure you received all 4 pages.
2. Apart from circling the answers to some questions, your written comments at the end of each subarea as well as your overall assessment are an important part of the evaluation. Kindly take enough time to thoroughly complete the form.
3. In "Class Management" you are kindly asked to observe and mainly comment on: class control and order; enforcing class-regulations; the attentiveness of the instructor to class behavior; level of noise in class; level of interest and attentiveness on the part of the students; the level of confidence and respect shown by, and towards, the instructor; punctuality.
4. In "Teaching Efficiency and Teaching Methodology" you are kindly asked to observe and mainly comment on: the way the material was presented; the structure of the presentation; the amount of details given; teaching efficiency; any specific method of teaching used; encouraging the participation of students in class; the pace of the presentation.
5. In "Academic Competence" you are kindly asked to observe and mainly comment on the level of command of the material the instructor demonstrated through his/her presentation and through response to students' questions, and the level of general knowledge on the subject that has been shown.

Thank you for your time.

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Name of observed instructor: _____

Department of observed instructor: _____

Status and rank of observed instructor: _____

Class observed: _____ Date and time of observation: _____

Number of students in class: _____

Name of evaluator

Evaluator's signature and date

Please tick in the box which represents the closet answer to your own personal assessment of the instructor under evaluation. 1 = Highly Disagree 2 = Disagree 3 = Uncertain 4 = Agree 5 = Highly Agree 6=Not Applicable	1	2	3	4	5	6

A- Class Management and relationship with students	1	2	3	4	5	6
1. The instructor arrives in class on time.						
2. The instructor developed a good rapport with the students and responded to their needs						
3. The instructor solicits student involvement						
4. The instructor provides students with appropriate feedback						
5. The instructor has eye contact with students						
6. Most of the students are actively engaged in the class (asking questions, taking notes, etc.)						
7. The instructor stresses and observes student attendance.						
8. The instructor uses class time efficiently						
9. The instructor is in control of the class						
10. The instructor completes his/her class session on time.						

General comments on class management and relationship with students

B- Teaching Efficiency and Methodology	1	2	3	4	5	6
1. The objectives of the session were clear						
2. The structure of the session was clear						
3. The instructor makes a good use of available support material in teaching						
4. The instructor provides students with supplemental reference materials						
5. The instructor uses a variety of teaching activities to accommodate different learning styles						
6. The instructor articulates words clearly						
7. The teaching was clear and vivid						
8. The instructor's rate of speaking is appropriate for note taking						
9. The vocabulary used is appropriate to the course						
10. The instructor maintains student interest						
11. The instructor uses distracting mannerisms						
12. The instructor stimulates critical thinking and analysis among his/her students.						

General comments on teaching efficiency and methodology

C- Academic Competence	1	2	3	4	5	6
1. The instructor demonstrates excellent knowledge of the course content.						
2. The instructor presented the course content and materials clearly and in a well-organized manner.						
3. Except for language courses, the instructor uses English as medium of instruction.						
4. The instructor provided clear answers to students' questions						
5. The instructor uses state of the art knowledge in the field						
6. The instructor resorts to accurate and varied examples to clarify the concept being taught						
<i>General comments on academic competence</i>						
<i>Additional comments and suggestions for improvement</i>						

