



For IRO use only

Ref

Date of submission: _____

Faculty of _____

Form S3 - Advisor Evaluation Form

Semester: _____ Year: _____

Instructions: This form is to be filled by the advisees of an advisor. It is not to be taken into account if the number of advisees who filled the form for a specific advisor is less than 25.

The Subcommittee on Faculty Assessment Tools of the University Academic Steering Committee has recommended that this Advisor Evaluation be implemented electronically with certain conditions. The unanimously approved motion on this issue is stated in the minutes of the March 10, 2010 meeting as follows:

“The committee recommends the experimental implementation of an electronic only system for the advisees’ evaluation of an advisor, for a period of two years. Advisees evaluation is only taken into account if the number of forms filled for a specific advisor is larger than or equal to 25.”

This evaluation form is to be made available online to students once a year in April

Advisor’s name: _____

Department _____

Duration of advising (in semesters): _____

Advisee’s major: _____

Advisee’s standing (fresh., soph., jun., sen., grad.): _____

Frequency of meetings with advisor (please circle the corresponding letter):

- a. Frequently (More than 4 times per semester)
- b. Occasionally (2 to 4 times per semester)
- c. Only during registration time
- d. Only when I have a serious problem

Kindly select, as accurately and honestly as possible, one answer by circling one letter only that reflects your opinion about each of the following statements. Your evaluation is very important for improving our academic services. Thank you for your time and participation.

1. Your advisor is available during registration.

- a. strongly agree
- b. agree
- c. neutral
- d. disagree
- e. strongly disagree

2. Your advisor is available for advice during his/her office hours, and by appointment when necessary, throughout the academic year.

a. strongly agree b. agree c. neutral d. disagree e. strongly disagree

3. When sought, your advisor is helpful in the selection of your courses.

a. strongly agree b. agree c. neutral d. disagree e. strongly disagree

4. Your advisor is knowledgeable about registration procedures and academic regulations.

a. strongly agree b. agree c. neutral d. disagree e. strongly disagree

5. Your advisor is familiar with your courses prerequisites.

a. strongly agree b. agree c. neutral d. disagree e. strongly disagree

6. Your advisor helps you understand your rights and obligations in terms of academic rules and regulations.

a. strongly agree b. agree c. neutral d. disagree e. strongly disagree

7. Your advisor shows care for your academic progress.

a. strongly agree b. agree c. neutral d. disagree e. strongly disagree

8. Your advisor treats you with respect.

a. strongly agree b. agree c. neutral d. disagree e. strongly disagree

9. Overall, the advising services received are good.

a. strongly agree b. agree c. neutral d. disagree e. strongly disagree

Please write down additional comments that you like to express: