Writing Book or Article Reports

1. Refer to the book cover and first pages, or the headlines of your article, to identify the following:
   - Author’s full name:
   - Title of the book / or article:
   - Publisher of the book / or title of the Magazine:
   - Date and place of publication of the book / or date of publication and volume ( issue ) of the magazine:

2. What is the book’s genre ( for example thriller, historical fiction, science fiction, romance, travelog, etc. )? Or what kind of article is it ( academic paper, blog, encyclopedia article, marketing articles, etc. )?

3. Write a brief summary of the main plot, story line, or thesis of the book or article.
   - While reading take notes about the main ideas and key examples or major supporting ideas ( underline them )
   - Start writing your summary with the main idea first, then the major supporting ideas and examples.
   - The summary should be written in your own words. The reader has to understand it without referring to the original text.

4. Write your response to the book.
   a. Did you like/not like the book or article? Why?
      - Relate the content of the book or article to your feelings and emotions. How did the book make you feel? Did you identify with any of the characters or ideas?
   b. Write your own perspective or evaluation of this book based on your personal experience and readings.
      - Relate the content of the book or article to ideas discussed in class, or in other books and articles.
      - Relate the content of the book or article to present concerns.
   c. Would you recommend it to other readers? Why?
      - How would you evaluate the main points of the book or article? Is the sequence of ideas organized? Are the examples accurate? Does it leave an overall good or bad impression?

Prepared by Ms. Natalia Geha and Ms. Zeina Fayad, DETE, NDU Zouk main campus.


Samra, S. (Fall 2011/12). *Reading component [handout]*. DETE, NDU Zouk main campus.