



NOTRE DAME
UNIVERSITY
— LOUAIZE —
جامعة السيدة
اللويزة

Accredited by



NECHE
New England Commission
of Higher Education

CONFIRMATION & REGISTRATION PROCESS

SUMMER 2025

Registration Periods Summer 2025

Registration &
Confirmation Day

Tuesday
May
2025 **27**

Classes Begin

Wednesday
May
2025 **28**

Drop / Add Days

Thursday
May
2025 **29** | till | Friday
May
2025 **30**

Late Registration
Day

Friday
May
2025 **30**

Financial Information

1

No penalty on changing number of credits registered, **provided the student maintains** a minimum of **3 credits**.

2

The **first installment** should be paid **prior to confirmation** between Friday, May 16, 2025 and Monday, May 26, 2025



How to Register?

Summer 2025 Registration | Phase I

Tuesday
May
2025 **27**

CONFIRMATION
& REGISTRATION
PROCESS
SUMMER 2025

Check
& Clear
All
Holds

Adjust the
Registration
as many times
as needed

The system will check all rules & regulations based on the assumption that the student will **successfully pass the courses currently taken.**

Student can request **overload and prerequisite** waiving from the respective deans and chairs.

The system will save the **maximum number** of credits registered in all attempts.

Summer 2025 Confirmation | Phase II

**Settle
the first
installment** >

**Check
& clear
holds** >

**Confirm
Registration
(SIS)** >

At the confirmation stage:

1. The system will allow the student to go below the registered number of credits provided he/she maintains 3 credits.
2. The system will check all academic rules and if cleared, you are officially registered
3. Your Registration is not complete unless you confirm the courses within the deadline.

Important Note

At the end of the Confirmation Period, students who fail to confirm their registered courses **will have their courses automatically dropped by the system** and will be financially penalized (25% of the early registered credits). You have to register on the late registration day, considering that some courses might be closed.

Late Registration | Drop/Add

Students who did not register will be able to register during the Late Registration period **with a penalty fee.**

The **Drop/Add period** will proceed as usual where students can drop/add courses.

During the **confirmation period**, the system will allow the student to go below the registered number of credits provided he/she maintains 3 credits. If the student drops more credits than he/she adds, the student will be penalized (25% of the registered credits).

If a student drops courses after Drop/Add period, he/she will be subject to 100% penalty on courses dropped.

Register Now

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