





New Students: How to retrieve your SIS credentials?







Log into the OAR webpage using your ID and candidate number







Click on Retrieve Credentials







STEP 3

Click on Send Credentials. An email with your ID # and PIN # will be sent to the email address provided.





Registration Steps **All Students**









- Once you login to the SIS, and if you are not allowed to register, you will be redirected to this page.

- Check and clear the holds by contacting the corresponding office.

- If the timetable is shown, it means you are not allowed to register at this time.

- Read carefully the warnings at the bottom of the page.

* Warnings will not prevent you from completing your registration, but they may create problems in the upcoming semester.

	Main Campus			
Student Information				
	*			
Transcript	20-201111			
Course Load	NUMBER ADDRESS			SOPHOMORE
Contract Sheet			BBA IN FINANCIA	AL ENGINEERING
Browse by Grade			The second s	
	To be able to fulfill the l	Registration/Confirmatio	n for Fall 2020, pleas	se clear the below
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Core & Major Calculator	Business Office	1st In	stallment	
Course Offering	Student Affairs Office	Medi	cal Test Clearance	
	and the second state of th	register at this time		
Credentials	You are not allowed to	register at this time.		
Credentials	You are not allowed to Time Table:	register at this time.		
Credentials	You are not allowed to Time Table: From		Min, ID	Max. ID
Credentials Payment Parking	You are not allowed to Time Table: From 09/09/2020 08:00	To 09/09/2020 10:00	Min. ID 00887000	Max. ID 20159999
Credentials Payment Parking	You are not allowed to Time Table: From 09/09/2020 08:00 09/09/2020 10:00 09/00/2020 10:20	To 09/09/2020 10:00 09/09/2020 12:30	Min. ID 00887000 20160000	Max. ID 20159999 20169999
Credentials Payment Parking Graduation	You are not allowed to Time Table: From 09/09/2020 08:00 09/09/2020 10:00 09/09/2020 13:30 10/09/2020 13:30	To 09/09/2020 10:00 09/09/2020 12:30 09/09/2020 16:00 10/09/2020 10:00	Min. ID 00887000 20160000 20170000	Max. ID 20159999 20169999 20179999 20179999
Credentials Payment Parking Graduation Financial Aid	You are not allowed to Time Table: From 09/09/2020 08:00 09/09/2020 10:00 09/09/2020 13:30 10/09/2020 08:00 10/09/2020 08:00	To 09/09/2020 10:00 09/09/2020 12:30 09/09/2020 16:00 10/09/2020 10:00	Min. ID 00887000 20160000 20170000 20180000	Max. ID 20159999 20169999 20179999 20189999 20189999
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SYSTEM (SIS) REGISTRATION GUIDELINES

STUDENT INFORMATION



Click on Contract Sheet to help you choose your courses.

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	Contract S	sheet			
contract Sheet	Contract S	Sheet			



STEP

The "Contract Sheet" displays all the courses that you need to complete.

- Start by noting your remedial courses. You cannot save your registration if you do not include them. Choose one English course only (the least numbered).

- Choose courses from the core requirements.

- Choose one or two courses from the Liberal Arts Curriculum (only one course from each group of courses).

If you are not sure about your choice, you can always contact your advisor.

oour.	зе	Cr.	Sm/Year	Gr	Sm/Year	Gr	Sm/Year	Gr	Substit.	Cr
ENL	105	3								
ENL	110	3								
IBER	AL AF	RTS C	URRICULU	M (LA	C) (27	cr.)				
Cour	se .	Cr.	Sm/Year	Gr	Sm/Year	Gr	Sm/Year	Gr	Substit.	Cr
Cour	зе 	Cr.	Sm/Year	Gr 	Sm/Year	Gr 	Sm/Year	Gr 	Substit.	Cr
Cour: ENL	ве 213	Cr. 3	Sm/Year	Gr 	Sm/Year	Gr 	Sm/Year	Gr	Substit.	Cr
Cour: ENL ENL	213 223	Cr. 3 3	Sm/Year	Gr 	Sm/Year	Gr 	Sm/Year	Gr 	Substit.	Cr
Cour: ENL ENL or	213 223	Cr. 3 3	Sm/Year	Gr 	Sm/Year	Gr 	Sm/Year	Gr	Substit.	Cr

103/151									_							
Group	1	1	3	cr.)	:	ARB	211	or	ARB	212	or	ARB	224	or	
							ARB	231	or	ARB	306	or	ARB	310		
Group	2	1	3	cr.)	:	REG	212	or	REG	213	or	REG	215	or	
							REG	313	or	REG	314					
Group	3	1	3	cr.)	1	MGT	301								
Group	4	(3	cr.)	:	FQM	200	or	POS	201	or	POS	209	or	
							POS	210	or	POS	240	or	POS	319		
Group	5	1	3	cr.)	1	ARP	215	or	AVF	315	or	COA	350	or	
							CSC	206	or	ENG	210	or	ENG	220	or	
							FAP	215	or	HIT	211	or	LIR	214	or	
							LIR	217	or	LIR	305	or	MUS	210	or	
							NTR	215	or	PHL	211	or	PHL	232	or	
							PHL	333	or	PHL	334	or	POS	225	or	
							PSL	201	or	SOL	201	or	SOL	316	or	
							SOL	322	or	SOL	323	or	TTM	201	or	
							TTM	326								
Group	6	1	6	cr.)	:	AST	201	or	BIO	201	or	CHM	211	or	
							CSC	201	or	CSC	202	or	ENS	201	or	
							ENS	202	or	GIS	211	or	HEA	201	or	
							HEA	204	or	MAT	202	or	MIS	201	or	
							NTR	201								
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Course Cr. Sm/Year Gr Sm/Year Gr Sm/Year Gr Substit. Cr ACO 201 3 ACO 311 3 BAF 311 3 ECN 211 3 ECN 212 3 MAT 204 3 MGT 201 3 MGT 311 3



STEP 8

Type the abbreviation of your chosen course in the Course Offering section and press Enter.

Click the **Add** button to select the right course section needed.

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ourse Offering	Add						
#: ENL105	Add	ENL 105					
		ENL 105					
		E		-			
			<u>uu</u>				
		ENL 105	G	3			





Repeat step 8 for all the courses you wish to register in.

When you finish your selections press **Submit Registration**.

Check for any messages displayed at the bottom of the screen. For example, BAF 312 cannot be added for the reasons shown below. To remove it press **Delete**.







STEP **10**

Press Submit Registration.

You will need to confirm your registration twice by pressing the **yes** button.

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STEP 11

Once your registration is successfully submitted, you will be redirected to this page.

You can always return to this page by clicking on **Course Load** from the main menu.

Student Information	Main Campus	
Transcript		
Course Load		
Contract Sheet		
Browse by Grade		
Messages	Course Load	allowing courses:
Core & Major Calculator	Fall 2020 Course Load:	Following courses.
Course Offering		
Exam Schedule		
Credentials		
Payment		
Parking		
Graduation		
Financial Aid		
Suggestions		
Log Out		

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