



## NEW STUDENTS REGISTRATION STEPS





To facilitate your registration process, kindly follow the below steps.





## Office of Finance

A first installment of 1,050 USD should be settled between December 19, 2025 and January 9, 2026

Click <u>here</u> for payment details.





SAO

Have your physician fill in the Student Medical Record (SMR). Click <a href="https://example.com/here">here</a> to download the SMR in PDF format.





SAC

- 1. Pay the medical test fees at any Byblos Bank, Bank of Beirut branch, or OMT (60 USD).
- 2. Pass by the Medical House to submit your filled medical record (filled & stamped by your physician), and to proceed with your medical examinations (PPD test, Tuberculosis).
- 3. Pass by the Department of Social Security in the SAO to submit the required documents. Please click <u>here</u> to ensure which form and papers are needed ("New Students" section).
- 4. Pass by the Office of Campus Services for your student ID photo.

Please note that before finishing the Medical House & Social Security steps, you cannot confirm/finalize your registration.





## Academic Advisor

Your advisor will meet you in his/her office on Friday, January 9, 2026.

Otherwise, your advisor will contact you by phone or email to schedule a meeting to help you register.



Your registration is not complete if you do not follow all the steps, and confirm your registration.

N.B. During Drop/Add days, students should contact their advisor in person or via email to process the Drop/Add request, if any.

Kindly find attached the Online Confirmation, Registration, Drop/Add Process, and SIS Guidelines.





It is highly recommended to visit the NDU website, Office of the Registrar section to access the following information:



- > NDU Academic Calendar 2025-2026.
- > Latest NDU Interactive Catalog.
- > The Undergraduate and Graduate rules and regulations.
- > The Registration dates and procedures for the Spring 2026 semester.
- > The Spring 2026 semester Course Offering All NDU Campuses.
- > FAQs.
- > Forms.

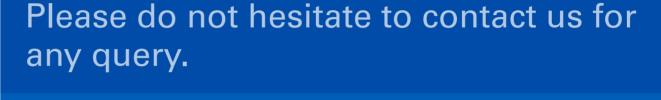




Kindly check your NDU email and the announcements on the NDU website and social media platforms regularly:









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W: www.ndu.edu.lb

E: registrar@ndu.edu.lb

P.O.Box: 72 Zouk Mikael

Zouk Mosbeh, Lebanon



> Visit the NDU website



> Check the Office of the Registrar section to access the following information:



