



NOTRE DAME
UNIVERSITY
— LOUAIZE —
جامعة السيدة
اللويزة

Accredited by



CONFIRMATION & REGISTRATION PROCESS

FALL 2025

Registration Periods Fall 2025

Registration &
Confirmation Days

Tuesday
August
2025

26

till

Friday
August
2025

29

Classes Begin

Monday
September
2025

1

Drop / Add Days

Wednesday
September
2025

3

till

Thursday
September
2025

4

Late Registration
Days

Monday
September
2025

8

till

Friday
September
2025

12

Financial Information

1

No penalty on changing number of credits registered, **provided the student maintains** a minimum of **12 credits** Undergraduate and/or **3 credits** Graduate (Fall and Spring), **3 credits** (Summer)

2

The **first installment** should be paid **prior to confirmation** between Friday, August 8, 2025 and Monday, August 25, 2025

How to Register?

Fall 2025 Registration | Phase I

Tuesday August 26 till Friday August 29
2025 2025

CONFIRMATION
& REGISTRATION
PROCESS
FALL 2025

Check
& Clear
All
Holds

First
2 days of
Confirmation
is by
ID order

Adjust the
Registration
as many times
as needed

The system will check all rules
& regulations based on the
assumption that the student will
**successfully pass the courses
currently taken.**

Student can request **overload
and prerequisite** waiving from the
respective deans and chairs.

The system will save the **maximum
number** of credits registered
in all attempts.

Fall 2025 Confirmation | Phase II

**Settle
the first
installment** >

**Check
& clear
holds** >

**Confirm
Registration
(SIS)** >

At the confirmation stage:

1. The system will allow the student to go below the registered number of credits provided he/she maintains 12 undergraduate credits and/or 3 graduate credits.
2. The system will check all academic rules and if cleared, you are officially registered
3. Your Registration is not complete unless you confirm the courses within the deadline.

Important Note

At the end of the Confirmation Period, students who fail to confirm their registered courses **will have their courses automatically dropped by the system** and will be financially penalized (25% of the early registered credits). You have to register on the late registration day, considering that some courses might be closed.

Late Registration | Drop/Add

Students who did not register will be able to register during the Late Registration period **with a penalty fee.**

The **Drop/Add period** will proceed as usual where students can drop/add courses.

During the **confirmation period**, the system will allow the student to go below the registered number of credits provided he/she maintains 12 credits. If the student drops more credits than he/she adds, the student will be penalized (25% of the registered credits).

If a student drops courses after Drop/Add period, he/she will be subject to 100% penalty on courses dropped.

Register Now

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