



NOTRE DAME
UNIVERSITY
— LOUAIZE —
جامعة السيدة
اللويزة

Accredited by



CONFIRMATION PROCESS

SPRING 2026

Registration Periods Spring 2026

Registration &
Confirmation Days

Monday
January
2026

12

till

Thursday
January
2026

15

Classes Begin

Friday
January
2026

16

Drop / Add Days

Wednesday
January
2026

21

and

Thursday
January
2026

22

Late Registration
Days

Friday
January
2026

23

till

Thursday
January
2026

29

Important Information

Enrolled students who fail to **submit** their Registration will have their registration moved automatically to the **Late Registration** period and will have to pay the Late Registration fees

Financial Information

1

No penalty on changing number of credits registered, **provided the student maintains** a minimum of **12 credits** Undergraduate and/or **3 credits** Graduate on the day of confirmation

2

The **first installment** should be paid **prior to confirmation** between Friday, December 19, 2025 and Friday, January 9, 2026

How to Confirm?

Spring 2026 Registration | Phase I

Monday
January
2026

12

till

Thursday
January
2026

15

SPRING
2026

Check
& Clear
All
Holds

First
2 days of
Confirmation
is by
ID order

Adjust the
Registration
as many times
as needed

The system will check all rules & regulations based on the assumption that the student will **successfully pass the courses currently taken.**

Student can request **overload and prerequisite** waiving from the respective deans and chairs.

The system will save the **maximum number** of credits registered in all attempts.

**Settle
the first
installment** >

**Check
& clear
holds** >

**Confirm
Registration
(SIS)** >

At the confirmation stage:

1. The system will allow the student to go below the registered number of credits provided he/she maintains 12 undergraduate credits and/or 3 graduate credits.
2. The system will check all academic rules and if cleared, you are officially registered
3. Your Registration is not complete unless you confirm the courses within the deadline.

Important Note

At the end of the Confirmation Period, students who fail to confirm their registered courses **will have their courses automatically dropped by the system** and will be financially penalized (25% of the early registered credits). You have to register on the late registration day, considering that some courses might be closed.

Late Registration | Drop/Add

Students who did not register will be able to register during the Late Registration period **with a penalty fee**.

The **Drop/Add period** will proceed as usual where students can drop/add courses.

During the **confirmation period**, the system will allow the student to go below the registered number of credits provided he/she maintains 12 credits. If the student drops more credits than he/she adds, the student will be penalized (25% of the registered credits).

If a student drops courses after Drop/Add period, he/she will be subject to 100% penalty on courses dropped.

Register Now

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