

JOB POSTING REQUEST FORM

Job Details

Reference #

Company Name

Industry

Vacancy

Job Type (FT, PT, Contractual, Seasonal)

Major(s)

Degree

Years of Experience

Location

Remuneration & Benefits

Tasks & Responsibilities

CP-86-2021

Confidential

Manufacturing

Social Media Specialist

PT/Temporary job

Communications/English, Public Relations, Marketing, Journalism or related majors

Bachelor's

1-2 years

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To be discussed

- Create content and elaborate reports
- Develop overall social media integration and connect with consumer to answer questions, apply strategies, and review social media campaign performance updated with social media trends and best practices
- Research opportunities for new social marketing platforms
- Create and manage monthly social media promotions

Requirements:

- Project management, organizational, and teamwork skills
- Knowledge and understanding of social media platforms and their respective participants (Facebook, YouTube, Twitter, Instagram google)
- Ability to effectively communicate information and ideas in written and verbal format
- Good technical understanding and ability to learn