

JOB POSTING REQUEST FORM

Job Details

Reference #	CP-70-2022
Company Name	AFRICELL
Industry	Telecommunications
Vacancy	Special Projects & Business Development Manager, Afrimoney
Job Type (<i>FT, PT, Contractual, Seasonal</i>)	Full Time
Major(s)	Business Management
Degree	A bachelor's degree in Business Management, or a related field.
Years of Experience	Minimum 3 to 4 years of relevant business experience in a fast-paced, hyper-growth organization
Location	Africell, Democratic Republic of the Congo
Remuneration & Benefits	Not Specified – To be discussed during the interview. Benefits: Housing provided, Medical and Life Insurance, Air Tickets, Phone and Data Allowances, Annual Leaves.
Currency (LBP, Dollar, Lollar)	Dollars
Tasks & Responsibilities	<ul style="list-style-type: none"> ▪ Support the Director of Afrimoney DRC to develop and deliver high-priority strategic projects, driving operations and coordinating cross-functionally to ensure success ▪ Own and facilitate priority projects: unpack broad, cross-functional initiatives into specific work streams, help teams define the scope, deliverables, and schedules, and drive accountability and results across multiple teams and various stakeholders to success ▪ Define project scope, goals and deliverables that support business strategy in collaboration with stakeholders and management. ▪ Ensures proper Budget Analysis & Control/ Cost overviews prevention ▪ Efficiently and competently manages cross functional issues and conflicts within the projects team members

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while acting proactively and suggesting alternative solutions with the assistance of key-stakeholders and sponsors.

- Develop consolidated projects' plan including deadlines and milestones in agreement with all concerned stakeholders and ensure its daily maintenance.
- Ensures comprehensive documentation of the projects and/or promotions and/or products
- Understands closely the requirements and effectively communicates projects' expectations to team members and stakeholders in a timely and clear fashion.
- Oversees the projects' progress on a day-to-day basis and tracks related milestones and deliverables while ensuring that projects deliverables meet objectives.
- Coordinates stakeholders' interactions and liaises with project team members on an ongoing basis (in Marketing, Commercial and Technology/ IT areas) along with the vendors and service providers if any.
- Disseminates tasks and milestones project team through task and sub-tasks assignment based on requirements.
- Develops and delivers regular progress reports, required documentation and presentations to all stakeholders and Management.
- Create, maintain, and constantly look to improve implementation processes.
- Provide detailed explanations (written and graphical) of implementation processes.
- Coordinate with all levels of Afrimoney and Africell DRC to ensure efficient communication project status.