

## JOB POSTING REQUEST FORM

## **Job Details**

Reference #

Company Name

Industry

Vacancy

Job Type (FT, PT, Contractual, Seasonal)\*

Major

Years of Experience

Education

Location

Remuneration & Benefits

Tasks & Responsibilities

CP-68-2021

Beam International S.A.L (Offshore)

Supply chain & trading (Industrial

Equipment)

**Procurement Engineer** 

FT

Mechanical Engineer / Electrical Engineer

7-10 years

BE in Mechanical or Electrical Engineering

Beirut, Lebanon

- Evaluate and assess tender documents and RFPs from major international oil companies
- Review and analyze technical specifications of equipment requested by clients
- Source for worldwide suppliers and manufacturers that qualify technically and commercially
- Evaluate suppliers' quotations to determine best price and delivery date
- Procure equipments ( such as pumps, valves, seals, compressors, instrumentation .....) from suppliers worldwide (US, France, Germany, Italy, UK .....) in compliance with the requested specifications
- Prepare and issue purchase orders and follow up with the manufacturers to make sure production schedules are respected