

## JOB POSTING REQUEST FORM

### Job Details

|   |   |
|---|---|
| Reference #                                       | CP-67-2022  |
| Company Name                                      | Talaco & Whish Money  |
| Industry  | Telecommunication - Financial Institution   |
| Vacancy   | Business Development Executive  |
| Job Type ( <i>FT, PT, Contractual, Seasonal</i> ) | Full Time   |
| Major(s)  | Business Administration, Marketing or equivalent  |
| Degree  | BA/MBA  |
| Years of Experience                               | 3 to 5  |
| Location  | Raouche Beirut  |
| Application Deadline                              |   |
| Remuneration & Benefits                           |   |
| Currency (LBP, Dollar, Lollar)                    | Fresh Part  |
| Tasks & Responsibilities                          | <ul style="list-style-type: none"> <li>• Role includes: <ul style="list-style-type: none"> <li>- Analyzing and expanding business operations</li> <li>- Conducting market research to identify new business opportunities</li> <li>- Planning and preparing presentations, proposals &amp; legal agreements</li> <li>- Visiting clients, negotiating and closing business deals</li> <li>- Handling daily operations &amp; follow ups on projects</li> <li>- Submitting regular reports on business development activities</li> </ul> </li> <li>• Requirements: <ul style="list-style-type: none"> <li>- Bachelor Degree in Business Administration, Marketing or equivalent</li> <li>- 3 to 5 years of experience in similar role</li> <li>- Fluent in Arabic, English, French</li> <li>- Proficient in Microsoft Office (Word, Power Point &amp; Excel)</li> <li>- Typing: English &amp; Arabic</li> <li>- Excellent communication skills</li> <li>- Excellent follow up</li> </ul> </li> </ul> |