

## JOB POSTING REQUEST FORM

### JOB DETAILS

Reference #	CP-659-2022
Company Name	NAVIGATORS SARL
Industry	Transport and Logistics
Vacancy	Customer Service Officer
Number of vacancies for that position	1
Job Type ( <i>FT, PT, Contractual, Seasonal</i> )	Full-Time
Major(s)	Logistics
Degree	Bachelor Degree
Years of Experience	Fresh Graduate +
Location	Beirut
Remuneration & Benefits	Based on Profile
Currency (LBP, Dollar, Lollar)	LBP and Dollar
Tasks & Responsibilities	<p>Handle customer complaints, calls and emails</p> <p>Follow up on shipment process</p> <p>Call new potential clients for meetings</p> <p>Send reports to manager on overall customer satisfaction</p>