

JOB POSTING REQUEST FORM

JOB DETAILS	
Reference #	CP-589-2022
Company Name	Talaco & Whish Money
Industry	Telecommunication / Financial Institution
Vacancy	Business Development Officer
Number of vacancies for that position	3
Job Type <i>(FT, PT, Contractual, Seasonal)</i>	Full time
Major(s)	Business Administration, Marketing
Degree	Bachelor / Masters
Years of Experience	2 to 3 years
Location	Raouche - Beirut
Remuneration & Benefits	
Currency (LBP, Dollar, Lollar)	USD
Tasks & Responsibilities	<ul style="list-style-type: none"> • Role includes: <ul style="list-style-type: none"> - Analyzing and expanding business operations - Conducting market research to identify new business opportunities - Planning and preparing presentations, proposals - Visiting clients, negotiating and closing business deals - Handling daily operations & follow ups on projects - Submitting regular reports on business development activities • Requirements: <ul style="list-style-type: none"> - Bachelor Degree in Business Administration, Marketing or equivalent - 3 to 5 years of experience in similar role - Fluent in Arabic, English, French - Proficient in Microsoft Office (Word, Power Point & Excel) - Typing: English & Arabic - Excellent communication skills - Excellent follow up