

## JOB POSTING REQUEST FORM

JOB DETAILS	
Reference #	CP-584-2022
Company Name	Talaco & Whish Money
Industry	Telecommunication / Financial Institution
Vacancy	Customer Service Representative
Number of vacancies for that position	
Job Type ( <i>FT, PT, Contractual, Seasonal</i> )	Full time
Major(s)	Business Administration, Marketing
Degree	Bachelor / Masters
Years of Experience	2 to 3 years
Location	Raouche - Beirut
Remuneration & Benefits	
Currency (LBP, Dollar, Lollar)	USD
Tasks & Responsibilities	<ul style="list-style-type: none"> <li>• Role includes: responding to customer inquiries, processing customers' requests on system, handling cash administration, maintaining high level of customer satisfaction</li> <li>• Bachelor Degree in Business Administration or equivalent</li> <li>• 3 to 4 years of experience in similar role</li> <li>• Excellent customer orientation</li> <li>• Flexibility in schedule is required</li> <li>• Location: Beirut – Metn – Bekaa</li> </ul>