

## JOB POSTING REQUEST FORM

JOB DETAILS	
Reference #	CP-575-2022
Company Name	Liban Cables – Nexans Group
Industry	Cables Manufacturing
Vacancy	Purchasing Associate
Number of vacancies for that position	1
Job Type <i>(FT, PT, Contractual, Seasonal)</i>	FT
Major(s)	Any degree
Degree	Bachelor
Years of Experience	3 to 5 years
Location	Hamra
Remuneration & Benefits	
Currency (LBP, Dollar, Lollar)	
Tasks & Responsibilities	<p><b>STRATEGY &amp; MANAGEMENT</b></p> <ul style="list-style-type: none"> <li>• Implements the execution plan at local/plan level</li> <li>• Fully applies the purchasing process locally.</li> <li>• Contributes to the identification and mitigation of local purchasing risks</li> </ul> <p><b>TRANSACTIONAL PURCHASING</b></p> <ul style="list-style-type: none"> <li>• Implements corporate framework agreements and regional contracts at local level.</li> <li>• Participates to purchasing projects, at local level.</li> <li>• Challenges needs expression (redesign-to-cost, functional analysis, standardization, ...)</li> <li>• Defines the supplier panel for consultation.</li> <li>• Conducts Request for Information/quotation (Including the definition of a decision matrix)</li> <li>• Leads negotiations with local suppliers.</li> </ul>

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- Selects suppliers, based on cost breakdown, Total Cost of Ownership and risk analyses.
- Manages contracting and follow up (customized of standard models, deployment, performance measurement)
- Places orders.
- Manages purchasing request, invoices and payment (reception & validation)
- Reports and manages claims.
- Analyses the gap between Supply Chain procurement forecast and purchasing orders.

### **MARKET INTELLIGENCE**

- Contributes to needs globalization
- Contributes to the supplier market analysis, providing information on local suppliers.

### **SUPPLIER MANAGEMENT**

- Updates the local supplier portfolio and participates to supplier categorization (ABC classification, ...)
- Manages the supplier relationships with B,C and D class suppliers at local level
- Deploys and monitors key performance Indicators (KPIs) per category / supplier, reporting gaps between Service Level Agreement and supplier performance.
- Contributes to the definition and implementation of local supplier continuous Improvement Programs (CIP) contributes to optimize supplier productivity, participating to annual negotiations on payment terms, storage levels, delivery terms.