

JOB POSTING REQUEST FORM

Job Details

Reference #	CP-497-2021
Company Name	Hachette-Antoine
Industry	Books publishing-Retail
Vacancy	Graphic designer
Job Type (<i>FT, PT, Contractual, Seasonal</i>)	Permanent
Major(s)	Graphic design
Degree	Bachelor
Years of Experience	None
Location	Beirut/Mkaless
Remuneration & Benefits	
Tasks & Responsibilities	<p>The graphic designer is responsible for supporting each project through the design process, including conception, approval, and production. He/she ensures the communication of a cohesive visual design in print or on a web page using graphic images, article content, advertisements, artwork, and photographs.</p> <p>Responsibilities:</p> <ul style="list-style-type: none"> - Ensuring consistency of style and accuracy of spelling, grammar, and punctuation for both English-language and Arabic-language books and related materials. - Proofreading covers and contents, and verifying accuracy of book information at every stage. - Maintaining “internal logic” of assigned books, acting as a consultant regarding editorial-related questions, and resolving problems through discussions with all related parties - Creating designs that are appropriate for both physical and digital versions of the book, and can translate into multiple formats as well as advertising, sales and promotional materials for key titles on an as needed basis.