

JOB POSTING REQUEST FORM

JOB DETAILS	
Reference #	CP-480-2022
Company Name	AJA GROUP HOLDING
Industry	International trade, import/export and distribution, Logistics.
Vacancy	Logistics Officer
Number of vacancies for that position	2
Job Type (<i>FT, PT, Contractual, Seasonal</i>)	FT
Major(s)	Logistics
Degree	Bachelor
Years of Experience	2-4 Years
Location	Lebanon
Remuneration & Benefits	According to experience
Currency (LBP, Dollar, Lollar)	Dollar
Tasks & Responsibilities	<p>Job Responsibilities:</p> <ul style="list-style-type: none"> • Handle import, export and cross shipments from A to Z • Track shipment process ETD/ETA • Documentation & Filing • Provide Time tables to clients and suppliers <p>Working Conditions:</p> <ul style="list-style-type: none"> • Good communication skills • Ability to work under pressure • Multi-task oriented • Ability to meet targets and tight deadlines <p>Qualifications and Education requirements:</p> <ul style="list-style-type: none"> • University degree in Transport and Logistics or similar • Familiar with Shipping Incoterms