

JOB POSTING REQUEST FORM

JOB DETAILS	
Reference #	CP-456-2022
Company Name	EPE Consulting (Offshore) sal
Industry	Electrical consultancy
Vacancy	Entry level IT
Number of vacancies for that position	
Job Type (<i>FT, PT, Contractual, Seasonal</i>)	Full Time
Major(s)	Information Technology
Degree	Bachelor
Years of Experience	0 – 2 years
Location	Sin El Fil
Remuneration & Benefits	
Currency (LBP, Dollar, Lollar)	
Tasks & Responsibilities	<p>Job Brief</p> <p>We are looking for a full-time IT to work with our engineering team in the Beirut office. The candidate will be responsible and accountable for the smooth running of our computer systems, network and software/programs; the candidate will also help onboarding and setting up accounts for new employees.</p> <p>Duties and Responsibilities:</p> <ul style="list-style-type: none"> • Computer hardware diagnosis / repair • Workstation configuration and installation • Ensure security of data, network access and backup systems • Installation and setup of printers • Able to image workstations and perform system updates manually when needed • Understanding of Multi-Factor Authentication (MFA) within Office 365 • Understanding of SharePoint

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- Malware remediation
- Router / switch / access point configuration and installation
- Software troubleshooting
- Network cable installation and organization
- Setting up accounts for new users within Azure/O365 environments

Qualifications and Requirements

- Bachelor's degree in Computer Science, CCE or any equivalent related major.
- 1-2 years of relative experience
- Analytical and problem-solving skills
- Strong research skills
- Excellent verbal and written communication skills
- Knowledge of C++, C#, Java, Python and/or SQL is a plus.
- Required languages: English, Arabic (written and oral); French is a plus

Education:

- Bachelor's degree in a relevant field or equivalent experience and technical certificates
- Network + (Recommended but not required)