

## JOB POSTING REQUEST FORM

## **Job Details**

Reference #

Company Name

Industry

Vacancy

Job Type (FT, PT, Contractual, Seasonal)

Major(s)

Degree

Years of Experience

Location

Remuneration & Benefits

Currency (LBP, Dollar, Lollar)

Tasks & Responsibilities

CP-39-2022

Talaco & Whish Money

Telecommunication - Financial Institution

Customer Service Representative

Full Time

Business Administration, HR or equivalent

BA/MBA

3 to 4

Raouche Beirut

Fresh Part

## **Customer Service Representative**

- Role includes: responding to customer inquiries, processing customers' requests on system, handling cash administration, maintaining high level of customer satisfaction
- Bachelor Degree in Business Administration or equivalent
- 3 to 4 years of experience in similar role
- Excellent customer orientation
- Flexibility in schedule is required
- Schedule: full time 48 hours per week
- Stores Located in: DT Achrafieh Batroun – Jounieh