

## JOB POSTING REQUEST FORM

## Job Details

Reference #	CP-384-2021
Company Name	SODETEL
Industry	Telecom & Internet Services
Vacancy	Junior Accountant
Job Type (FT, PT, Contractual, Seasonal)	FT
Major(s)	Business, Accounting
Degree	BS/License
Years of Experience	0-1
Location	Sin El Fil
Remuneration & Benefits	
Tasks & Responsibilities	<ul> <li>Issue invoices and perform related accounting transactions.</li> <li>Follow-up with customers for collection.</li> <li>Perform bank reconciliation activities.</li> <li>Submit reports related to assigned area of responsibility.</li> </ul>