

JOB POSTING REQUEST FORM

Job Details

Reference #

Company Name

Industry

Vacancy

Job Type (FT, PT, Contractual, Seasonal)

Major(s)

Degree

Years of Experience

Location

Remuneration & Benefits

Tasks & Responsibilities

CP-38-2021

Pikasso

Media / Advertising

Procurement Responsible

Full Time

Business Administration

Bachelor or Master

4 – 5 Years

Beirut

Not listed

- Responsible for the purchase operations, negotiation, terms and conditions, and delivery of all supplies and capital goods from local and foreign suppliers.
- Evaluate vendors and determine most costeffective inventory and reorder levels, and ensure material and product testing for best quality/price purchases.