

JOB POSTING REQUEST FORM

Job Details

Reference #	CP-372-2021
Company Name	Purple Martin
Industry	Food production
Vacancy	Accountant
Job Type (<i>FT, PT, Contractual, Seasonal</i>)*	Full Time
Major	Business/Accounting
Years of Experience	3
Education	Bachelor's degree
Location	Mazraat Yachoua
Remuneration & Benefits	NSSF, Transportation
Tasks & Responsibilities	<ul style="list-style-type: none"> • Follow up on supplier's payment and customer's collection schedules • Monitor invoices' aging • Manage statement reconciliation with customers and suppliers on a monthly basis • Review journal vouchers and bank reconciliation • Manage inventory count by end of year and report variances • Provide sales reports (by customer, by item, etc..) • Issue receipt and payment vouchers