

# JOB POSTING REQUEST FORM

### Job Details

Reference #	CP-360-2021
Company Name	Totalcare.us
Industry	Healthcare
Vacancy	Talent Acquisition specialist
Job Type ( <i>FT, PT, Contractual, Seasonal</i> )	FT
Major(s)	HR - BA
Degree	Bachelor
Years of Experience	0 - 3
Location	Rabieh
Remuneration & Benefits	Insurance
Tasks & Responsibilities	<ul style="list-style-type: none"> <li>• Screen resumes</li> <li>• Set interviews</li> <li>• Conduct interviews</li> <li>• Shortlist candidates</li> </ul>