JOB POSTING REQUEST FORM

JOB DETAILS

Reference #	CP-322-2022
Company Name	OMT
Industry	Financial Services
Vacancy	Business Data Analyst
Number of vacancies for that position	
Job Type (FT, PT, Contractual, Seasonal)	Full Time Employment
Major(s)	Computer Science, MIS, Computer & Communication Engineering, Business Administration, or equivalent
Degree	University Degree
Years of Experience	Minimum 2 years
Location	OMT HQ (Sami Soleh)
Remuneration & Benefits	NSSF and Transportation
Currency (LBP, Dollar, Lollar)	Dollar and Lollar
Tasks & Responsibilities	• Acquires and filters data from primary or secondary data sources while continuously maintaining the existing database • Builds statistical models, KPIs, and uses data manipulation techniques to analyse and visualize data • Identifies issues, risks based on data analysed and proposes solutions outlining business impact • Analyses commercial data such as budgets, sales results, business activities and forecasts • Translates the business needs to design and develop tools, techniques, metrics, and dashboards for insights and data visualization • Supports business transition and helps to establish business development change • Performs quantitative analysis through Identifying, analysing, and interpreting new business plans and opportunities • Prepares and presents regular reporting which details the progress and performance of the business development efforts and results • Supports team members in providing relevant business development data when needed

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- Acts as a Business Data champion and engages in cross-functional projects that require data presentation and management (e.g. profiling, etc…)

Qualifications:

- University Degree in Business Administration, MIS, or equivalent
- Master's Degree in Business Analytics is highly preferable
- Certification in Business Analytics is a plus

Technical Skills:

- Proficiency in English and Arabic; French is a plus
- Analytical & Numerical oriented
- Ability to make use and to provide value out of Data
- Ability to interpret indications out of numbers
- Proven experience in business data modelling and manipulation
- Advanced experience in Ms. Suite specifically in Excel (Pivots)
- PowerBI, ERP and CRM products experience is a major plus

Overall experience:

- Minimum 3 years of relevant experience in business data analysis
- Strong business acumen and business-driven mindset
- Critical Thinking Skills
- Extremely organized with great attention to details
- Ability to adapt to change
- Excellent customer service skills
- Strong functional skills
- Ability to learn quickly and to creatively solve new problems
- Strong analytical thinking while researching, collecting, mapping and analyzing data
- Excellent and constructive interpersonal skills
- Ease in navigating in a highly demanding and dynamic environment

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