

## JOB POSTING REQUEST FORM

### Job Details

Reference #	CP-320-2021
Company Name	CAKitchen
Industry	Fitness Kitchen
Vacancy	Assistant clinical dietitian
Job Type ( <i>FT, PT, Contractual, Seasonal</i> )*	Full Time
Major	Nutrition & Dietetics
Years of Experience	0 – 1
Education	Bachelor degree
Location	Jounieh – Dahr Sarba
Remuneration & Benefits	1.200.000LBP
Tasks & Responsibilities	<ul style="list-style-type: none"> <li>•Quality Control – kitchen staff &amp; food preparation</li> <li>•Filling food safety documentation checklists</li> <li>•Calculating nutrition facts of CAKitchen items (desserts &amp; dishes)</li> <li>•Working on Aramex system to arrange deliveries</li> <li>•Working on POS (for client subscription &amp; orders)</li> <li>•Kitchen rotation correction along with the head dietitian</li> <li>•Packing food bags adequately &amp; writing stickers (names/calories)</li> <li>•Cooperating with delivery team to ensure best routes for clients</li> <li>•Cooperating with accounting to ensure stock control (filling excel sheets, etc)</li> <li>•Preparing content for social media accounts</li> <li>•Working alongside the chef on CAKitchen’s technical sheets to arrange documents of food preparation</li> <li>•Arranging plat du jour orders and delivery</li> <li>•Phone assistance regarding meal selections according to members’ dietary, cultural and physical needs</li> <li>•Research and development for new projects</li> <li>•Rotating position on a monthly basis with the quality control dietitian with the following tasks: <ul style="list-style-type: none"> <li>➤ Provide all CAKitchen members with their customized meal plan after their subscription has ended</li> <li>➤ Follow up on clients’ subscription &amp; renewal along with money collection</li> </ul> </li> </ul>

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- Work in collaboration with our freelance dietitians in order to integrate their members in our weekly rotation
- Assist in menu planning and technical sheets
- Weekly follow up on CAKitchen's members via whatsapp
- Prepare informative booklets on common nutrition topics (obesity, diabetes, etc)
- Carry out all assigned tasks in accordance with work schedule
- Phone assistance regarding meal selections according to members' dietary, cultural and physical needs
- Ensure all information processing and tasks are carried out in a timely way to support food services
- Collaborate with the kitchen staff to ensure best service for all CAKitchen members
- Arranging plat du jour orders and delivery