JOB POSTING REQUEST FORM

JOB DETAILS

Reference #	CP-318-2022
Company Name	Food & Drug Corporation (FDC)
Industry	FMCG and Pharmaceuticals
Vacancy	IT Analyst Developer
Number of vacancies for that position	1
Job Type *(FT, PT, Contractual, Seasonal)*	Contractual
Major(s)	Computer Science
Degree	Bachelor
Years of Experience	Minimum 2 years
Location	Verdun
Remuneration & Benefits	To be communicated
Currency (LBP, Dollar, Lollar)	To be communicated
Tasks & Responsibilities	**Role Purpose:** Responsible for analyzing and developing the business requirements, effective provisioning, installation/configuration/implementation, operation, and maintenance of system software. Automate business requirements of the company on ERP business solution platform. **Key Accountabilities:** ▪ Participates in the development, implementation, installation, and testing of Oracle Applications software. ▪ Suggest processes enhancements through leveraging the existing business applications to increase users' productivity and improve control procedures. ▪ Analyze data contained in the corporate database and identify data integrity issues with existing and proposed systems and implement solutions.

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- Maintain and modify programs; make approved changes by amending flow charts, develop detailed programming logic, and coding changes.

- Identify opportunities that can improve efficiency of business processes.

- Troubleshoot technical issues and identify modifications needed in existing applications to meet changing user requirements.

- Technical development of reports and applications using prescribed specifications

- Analyse performance of programs and take action to correct deficiencies based on consultation with users and approval of supervisor.

- Confer with users to gain understanding of needed changes or modifications of existing programs. Resolve questions of program intent, data input, output requirements, and inclusion of internal checks and controls.

- Assure system documentation by directing the writing of detailed descriptions of the system components.

- Write technical procedures and produce technical documentation for the applications including operations, user guide, etc.

- Maintain confidentiality with regard to the information being processed, stored or accessed.

- Document programming problems and resolutions for future reference.

- Participates in the development of training materials. Supervise the training of user department personnel

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in the use of ERP system or business solution applications.

- Designs and develops methods and procedures for collecting, organizing, interpreting, and classifying data for input and/or retrieval.

- Recommend and direct software changes and updates to keep department systems up-to-date.

- Monitor any software changes. Assist in designing special forms for user departments.

- Develop and maintain installation and configuration procedures.

- Providing daily swift support in addition to tackling problems

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