

JOB POSTING REQUEST FORM

JOB DETAILS	
Reference #	CP-293-2022
Company Name	SODETEL
Industry	Telecom & Internet Services
Vacancy	ERP Administrator & Integrator
Number of vacancies for that position	
Job Type <i>(FT, PT, Contractual, Seasonal)</i>	FT
Major(s)	Management Information System, Computer Science, Business Computer
Degree	BS/License
Years of Experience	0-1
Location	Sin El Fil
Remuneration & Benefits	
Currency (LBP, Dollar, Lollar)	
Tasks & Responsibilities	<ul style="list-style-type: none"> • To administer and ensure reliable performance of the company's ERP system. • Provide support to ERP users. • Identify and resolve system errors and issues. • Develop ERP-related tools and support the integration between the Company's ERP system and other internal systems. • Customize and develop new forms and reports. • Execute test plans and report results. • Maintain the SQL Database. • Prepare technical documentation and work instructions for users. • Assist with workflow redesign and procedural changes. • Assist with company-wide projects as requested.