

JOB POSTING REQUEST FORM

JOB DETAILS	
Reference #	CP-291-2022
Company Name	OMT
Industry	Financial Services
Vacancy	Senior Systems Specialist
Number of vacancies for that position	Full Time Employment
Job Type <i>(FT, PT, Contractual, Seasonal)</i>	Computer Science, Information Systems, CCE, Systems & Networking or any related technical discipline
Major(s)	University Degree
Degree	Minimum 7 years
Years of Experience	OMT HQ (Sami Soleh)
Application Deadline	NSSF and Transportation
Remuneration & Benefits	Dollar and Lollar
Currency (LBP, Dollar, Lollar)	Full Time Employment
Tasks & Responsibilities	<ul style="list-style-type: none"> • Evaluates, analyses & troubleshoots case problems until resolution • Provides technical support on-site or remotely to resolve systems issues in a swift manner • Assists application owners in the setup, monitoring and enhancements of their application & database servers, maintenance of security & contingency plans • Communicates with vendors & partners to escalate system issues with continuous follow up until resolution • Administers systems backup and restores data; executes monthly checks on data integrity • Creates, administers, maintains & troubleshoots virtual machines servers' farm and Oracle Database Appliance (ODA) solution • Administers, maintains & troubleshoots SAN Storages and performs close monitoring • Contributes in maintaining the existing data center, disaster recovery site, and their upgrades, relocations & contingency drills

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- Maintains & Enhances Windows group policies; ensures servers farm is up to date with the latest operation systems
- Administers MS Office365, implements all features and provides trainings to end users
- Monitors audit logs for servers and host on the internal network
- Identifies servers needs and requirements, plans and coordinates the delivery of high availability systems services
- Executes tasks within the incident response team to ensure quick resolution to any systems issue during and outside working hours
- Stays up to date with latest IT trends & technologies and suggests enhancements
- Creates & updates technical documentations & procedures related to systems, software, hardware, and licenses' inventories
- Creates, maintains & updates systems policies, processes & procedures; ensures they are all implemented across the company/department
- Implements new IT solutions with a security mind set
- Prepares IT-related training topics and delivers training sessions to OMT staff when needed

Qualifications:

- University Degree in Computer Science, Information Systems, Computer & Communication Engineering, Systems & Networking or any related technical discipline
- CCNP, CCNA, MCSE & MCSA are required

Technical Skills:

- Proficiency in English and Arabic; French is a plus
- Strong Experience in systems management, information management & security
- Thorough understanding of computer system hardware principles and procedures

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- Experience in VMware, VxRAIL, Amavar & Data domain technologies
- Knowledgeable of Cyber recovery solutions
- Skilled at Oracle Database Appliance and Operating Systems (Windows, Linux), as well as Windows Active directory & Office 365