

## JOB POSTING REQUEST FORM

### Job Details

Reference #	CP-291-2021
Company Name	ICAD
Industry	Construction & Engineering
Vacancy	Procurement Coordinator/Supervisor
Job Type ( <i>FT, PT, Contractual, Seasonal</i> )*	FT
Major	Engineering
Years of Experience	2 Year to 5 Years
Education	Bachelor Degree
Location	Saudi Arabia
Application Deadline	
Remuneration & Benefits	To be discuss
Tasks & Responsibilities	<ul style="list-style-type: none"> <li>•</li> <li>• Purchasing Management, Projects Management and Contracts Management</li> <li>• Contracts Packaging, Material Management and Budgeting</li> <li>• Negotiation, Problems Solving and Decisions Making</li> <li>• Build and develops relationships with key suppliers</li> <li>• Implement Procurement strategies and policies</li> <li>• Manage and track material submittals process</li> <li>• Manage and lead the vendors &amp; subcontractors</li> <li>• Detailed price breakdown, price estimation,</li> </ul>