

## JOB POSTING REQUEST FORM

### Job Details

Reference #	CP-273-2021
Company Name	SWOT CREATIVE HUB
Industry	Advertising & Marketing
Vacancy	Account Executive
Job Type ( <i>FT, PT, Contractual, Seasonal</i> )	Full Time Job
Major(s)	Marketing Advertising PR Business Administration
Degree	Ba
Years of Experience	0-2
Location	Kaslik
Remuneration & Benefits	Monthly Salary+ NSSF
Tasks & Responsibilities	<ul style="list-style-type: none"> <li>• Build a relationship with customers/clients.</li> <li>• Brief the creative team about the demands of the clients.</li> <li>• Prepare presentations and pitches</li> <li>• Support the marketing team in daily tasks</li> <li>• Plan and monitor the ongoing client's presence on social media</li> </ul>