

JOB POSTING REQUEST FORM

Job Details

Reference #	CP-183-2021
Company Name	Confidential
Industry	Insurance & Reinsurance
Vacancy	Senior Internal Auditor
Job Type (<i>FT, PT, Contractual, Seasonal</i>)	Permanent
Major(s)	Account or auditing
Degree	BS
Years of Experience	3 to 5
Location	Beirut
Remuneration & Benefits	
Tasks & Responsibilities	<ul style="list-style-type: none"> • Assist the head of internal audit department in defining the internal audit scope and developing the internal audit program and plan based on analysis and evaluation of weaknesses and risks. • Travel to different sites (entities) to perform and control objectively the full audit cycle including risk management and control management over operation's effectiveness, financial reliability and compliance with established policies, procedures and applicable regulations. • Gather data for testing and evaluating of audit results. • Develop testing methodologies to evaluate the adequacy of controls and frameworks. • Review, evaluate and optimize system of internal controls. • Advise Management in the operating entities on issues that affect the business and suggest appropriate and cost effective solutions. • Prepare audit reports to highlight weaknesses and suggest recommendations to improve operations. • Develop and maintain the Internal Audit Procedures to ensure that best practice is taken account of and that the audits address specific areas of risk management. • Document process, prepare and communicate audit findings to the head of internal audit department. • Conduct follow up audits to monitor

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management interventions and action plans.

- Perform any other check, spot check, or investigation, which is deemed appropriate at any time to ensure major accountabilities and duties are fulfilled.
- Undertake any other assignment as per his/her supervisors' instructions.