

## JOB POSTING REQUEST FORM

### Job Details

Reference #	CP-180-2021
Company Name	Management Solutions Experts (MSE)
Industry	Management Consultancy
Vacancy	Business Analyst
Job Type ( <i>FT, PT, Contractual, Seasonal</i> )	FT
Major(s)	Engineering (all majors)
Degree	BE (ME is a plus)
Years of Experience	Business Analysts: 0-1 year experience in management consulting
Location	Based out of Beirut, Riyadh, and Dubai
Remuneration & Benefits	TBD
Tasks & Responsibilities	<ul style="list-style-type: none"> <li>- Support in consulting projects execution activities/tasks from initiation to delivery as per the directions of the project manager and senior management in order to deliver high quality and on time assignments</li> <li>- Collect and input data to identify trends and key highlights</li> <li>- Maintain continuous communication with project manager and colleagues and set expectation regarding scope, tools, techniques, capacity and timeline</li> <li>- Maintain continuous communication with project manager and colleagues and set expectation regarding scope, tools, techniques, capacity and timeline</li> </ul>