

JOB POSTING REQUEST FORM

Job Details

Reference #	CP-125-2021
Company Name	Gboard ASK
Industry	Building Material
Vacancy	Internal Audit Officer
Job Type (<i>FT, PT, Contractual, Seasonal</i>)	Full-time
Major(s)	Accounting, Audit or any similar field
Degree	BA,
Years of Experience	A minimum of 3 years of experience in an Audit position
Location	Amchit
Remuneration & Benefits	
Tasks & Responsibilities	<ul style="list-style-type: none"> • Assist in the full audit cycle. • Determine internal audit scope and develop annual plans. • Obtain, analyze and evaluate accounting documentation, previous reports, data, flowcharts etc. • Prepare and present reports that reflect audit's results and document process. • Identify loopholes and recommend risk aversion measures and cost savings. • Document process and prepare audit findings memorandum. • Conduct follow up audits to monitor management's interventions.