

JOB POSTING REQUEST FORM

JOB DETAILS	
Reference #	CC-816-2022
Company Name	Confidential
Industry	Construction
Vacancy	Planning Engineer
Number of vacancies for that position	
Job Type (<i>FT, PT, Contractual, Seasonal</i>)	FT
Major(s)	Civil Engineering, Engineering or related major
Degree	Bachelor degree
Years of Experience	5 years of relevant experience in the construction planning schedule with excellent GPA.
Location	Saudi Arabia, Jeddah
Remuneration & Benefits	To be discussed
Currency (LBP, Dollar, Lollar)	
Tasks & Responsibilities	<ul style="list-style-type: none"> • Prepare Primavera P6 project schedules, including Work Breakdown Structure (WBS), activities, logic, and activity coding to an appropriate level of detail for effective project and program management. • Develop and manage project schedules throughout the full project lifecycle as essential. Understanding of engineering activities, consenting activities, procurement activities, logistics and construction activities associated with multi-discipline engineering projects. • Manage baselines and implement change control on the project schedules in conjunction with the wider project controls system. • Critically review consultant and contractor programs to ensure logic and alignment with project objectives and key dates. • Analyse programs to critically comment on logic, sequence & task duration and review programs to

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identify solutions and strategies which can optimize or reduce program durations.

- Liaise with Project Site Engineers to obtain progress updates and identify potential variance issues.
- Provide Project Manager with clear and concise progress and variance reports, weekly dashboards to enable accurate and timely client and internal reporting.
- Escalate risks to the delivery of project activities to Project Manager(s), highlight key milestone and critical path issues to team members, provide assessments of the impact of such issues and recommend solutions to correct the position, develop recovery programs and contingency plans to meet changed objectives.
- Familiar and capable to work on tender bidding stages and prepare Primavera P6 projects schedules.

Requirements:

- Bachelor's degree in civil engineering, Construction, or related field.
- 5 years of relevant experience in the construction planning schedule
- Comprehensive planning and engineering-related knowledge and experience in computer-aided project management techniques (Primavera).
- Excellent communication, Client Management and Negotiating skills.
- Strong analytical and problem-solving skills and meticulous.
- Good interpersonal, written, and oral communication skills.