

JOB POSTING REQUEST FORM

JOB DETAILS	
Reference #	CC-810-2022
Company Name	Confidential
Industry	Construction
Vacancy	Cost Control Engineer
Number of vacancies for that position	
Job Type (<i>FT, PT, Contractual, Seasonal</i>)	FT
Major(s)	Engineering
Degree	BA in Engineering with specialization in Project Management or Cost Control related training.
Years of Experience	5 years relevant and similar capacity in cost controlling preferably in Construction companies
Location	Saudi Arabia, Jeddah
Remuneration & Benefits	To be discussed
Currency (LBP, Dollar, Lollar)	
Tasks & Responsibilities	<ul style="list-style-type: none"> • Responsible to control and monitor project total expenditure including verifying and checking of invoices and claims from suppliers, vendors, and subcontractors to ensure that all project expenditures are captured and properly recorded. • Convert estimates into control budget, actual cost, and cost forecasts. • Develop budget reforecasts and monitoring progress of work per control account to assure adherence to budget. • Ensure reconciliation on a weekly and monthly basis between project cost reports and accounting department. • Control the stores by ensuring accuracy of inventory and stock control and the pricing of good received. • Check claims from vendors and subcontractors to ensure that

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projects expenditures are properly recorded.

- Advise the project controls manager of any decision having an impact on cost.
- Ensure effective project implementation and utilize productive reports from the creation of WBS with the use of project management system to monitor the status of all purchases, invoicing, and delivery up to the closure of the project.

Requirements:

- Degree in Engineering with specialization in Project Management or Cost Control related training.
- 5 years relevant and similar capacity in cost controlling preferably in Construction companies.
- Technically strong in project cost planning, scheduling, and reporting.
- Knowledge in the use of Candy CCS software is highly advantageous.
- Strong analytical and problem-solving skills and meticulous.
- Good interpersonal, written, and oral communication skills.