

## JOB POSTING REQUEST FORM

JOB DETAILS	
Reference #	CC-703-2022
Company Name	Roman Foods SARL
Industry	Food & Beverage
Vacancy	Floor Sales Associate
Number of vacancies for that position	6
Job Type ( <i>FT, PT, Contractual, Seasonal</i> )	Full time
Major(s)	Not Specified
Degree	Not Required
Years of Experience	Under-Graduates, Fresh Graduates
Location	Furn El Chebbak
Remuneration & Benefits	To be discussed
Currency (LBP, Dollar, Lollar)	To be discussed
Tasks & Responsibilities	<p>We are currently seeking passionate and dynamic Female Floor Sales Associates who pride themselves on their ability to deliver extraordinary levels of customer service to help us keep growing.</p> <p>Location: At our Store at Furn El Chebbak Shift: AM Shift from 08:00PM - 04:00PM PM Shift from 02:00PM - 10:00PM</p> <p>You will be responsible for all sales activities, from greeting customers, guiding them through our products, answering questions, offering assistance, lending opinions, facilitating purchases, and providing customer service.</p> <p>Main Tasks:</p> <ul style="list-style-type: none"> <li>• Greet &amp; welcome customers in a friendly and polite manner when they walk through the door.</li> <li>• Assist customers with requests in-store and on the phone.</li> <li>• Build rapport and productive trust relationships with customers through conversation and honest recommendations.</li> </ul>

## JOB POSTING REQUEST FORM

- Ring up customers at the cash register, take payments, issue receipts, and arrange for delivery or pick-up of the customer's order if needed.
- Stamp, mark, and tag prices on merchandise.
- Process POS (point of sale) purchases and execute price changes and inventory control.
- Invite customers to search the company's website, Instagram and Facebook to educate them about our products.
- Assist in maintaining the back stock room and setting up merchandise displays on the sales floor.
- Collaborate with fellow team members to keep the sales floor area clean and organized at all times.
- Enthusiastically meet and exceed guest expectations.
- Protect all company assets and maintain the security of all cash.
- Receive merchandise and maintain in-stock and presentable condition assigned areas.
- Remain knowledgeable on products offered and discuss available options.
- Ensure accomplishment of your sales target through consistently delivering, and exceeding targets and KPIs.
- Adheres to and upholds company policies and procedures.
- Display a pleasant manner and positive attitude at all times to promote a good company image to guests and colleagues in order to avoid internal or external complaints.
- Suggest ways to improve sales (e.g., planning marketing activities, changing the store's design)
- Participate in any training and development programs as recommended by the senior management.

## JOB POSTING REQUEST FORM

### Skills and Job requirement:

- Outgoing personality, professional appearance, and customer-oriented attitude.
- Excellent sales service to ensure high levels of customer satisfaction through “Go the extra mile” to drive sales.
- Persistent and can quickly understand and relate to clients’ needs.
- Strong verbal communication skills to allow for proper interaction with customers.
- High level of integrity and honesty; extremely discreet and ethical.
- Contributor to the effective functioning of the team.
- Excellent time management & organization skills.
- Motivated by the challenge.
- Flexible and highly adaptable.
- Must work a flexible schedule including some weekends and holidays
- Ability to stand and walk for extended periods of time.

### Qualifications:

#### Education:

- High school diploma or equivalent.

#### Experience:

- 1-2 years of work experience as a Retail Sales Associate, Sales Representative, or similar role
- Good understanding of sales principles and customer service practices

#### Required Language:

- Proficiency in Arabic and English languages is required;