

Handout Number One

Sample CV. International Format

Mark Elias Rogerian

P.O. Box 99876 Sin el Fil

Lebanon

mark@yahoo.com

mobile n 9610344568

Education

Fifth year Mechanical Engineering Student at Notre Dame University, Zouk Mosbeh, Lebanon. Expected Graduation: June 2007.

Microsoft Diploma: Notre Dame University, DCE. June 2005.

Experience

Assistant to the Chief Engineer, Emirates Air Lines, Dubai, Summer 2006.

Observed and participated in routine Airbus A 240 checks.

Flew with Chief Engineer on routine mechanical checks. Logged 450 hours.

Assistant to the Chief Engineer, MEA, Beirut International Airport, Summer, 2005

Helped organize the time sheets and reorganize office.

Observed repairs on MEA Airbus planes.

Employee for Johnson's Air Supply, Hazmieh. Summer 2004

Sold supplies for pilots on Cessna aircraft.

Increased Sales 10% during months of July and August

Assistant to the Librarian: Notre Dame University of Louaize

Academic Year 2006.

Organized shelving of Lebanese History books.

Personal Data

- Dean's List NDU: 6 semesters.
- Trilingual: Fluent Arabic, Near native English and basic French
- Excellent computer skills: C++, Auto Cad
- Founding member of the NDU chapter of the Mechanical Engineers Society
- Swimming Champion, Batroun Country Club 2005-2006
- Traveled extensively in Europe and Asia
- Willing to Relocate
- Holder of double nationality: French/ Lebanese

References: Upon request

prepared by Dr. Carol Ann Goff-Kfourri, Acting Dean, Faculty of Humanities

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