

INSTRUCTIONS FOR STUDENTS AND GUESTS

A- Instructions for Students:

Dear Graduates,

Commencement is the time for students, family, faculty and University administrators to mark and celebrate the achievements of the graduates. The following information will guide you on the ceremony and include recommendations and specific instructions for the ceremony.

- You will receive by your NDU email a card with your line-up number and seat.
- Students should report to Exam Hall II and III at 4:30 p.m.
- Academic regalia should be wrinkle free.
- Women should consider wearing a skirt with blouse or a dress (preferably white or black).
- Men should consider wearing slacks with a buttoned shirt and tie.
- Wear comfortable dress shoes. (To walk across the stage easier).
- Keep your mobile phone off.
- Do not stop as your name is read, continue walking toward the President to receive your diploma's cover.
- Pause slightly while you shake hands as a professional photographer takes your photo with the President, then return to your seat.
- Once the President announces conferral move your Tassel to the left side.
- Following the ceremony, participants will join the recessional in reverse order, i.e. Supreme Council, Trustees, President, VP, Deans and students.
- Assistance for disabled is provided.
- Kindly note that We will be live streaming Commencement AY 2018-2019 on Facebook: <https://www.facebook.com/NDULebanon>

B- Instructions for Guests:

We are pleased that you will be attending the Commencement ceremony of Notre Dame University.

- You must present your tickets upon arriving at commencement.
- When you attend commencement, you will find a number of ushers available to assist you.

- The ceremony will last approximately Three hours, with celebration continuing afterwards.
- Doors will open at 4:30 p.m. and close at 6:20 p.m.
- Seating is on first-come basis.
- All graduates and their guests are invited to a cocktail reception, Location: Open Area, Cafeteria, and Exhibition Hall.
- Accessible parking location will be communicated by the security – indoor parking facilities.
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Congratulations, and enjoy Commencement!