

## JOB POSTING REQUEST FORM

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Reference #

**Company Name** 

Industry

Vacancy

Number of vacancies for that position

Job Type (FT, PT, Contractual, Seasonal)

Major(s)

Degree

Years of Experience

Location

**Remuneration & Benefits** 

Currency (LBP, Dollar, Lollar)

Tasks & Responsibilities

CC-821-2022

SAKA Trading S.A.L.

Automotive

**Equipment and Service Coordinator** 

1

**Full Time** 

Mechanical Engineering/ Mechatronics

Bachelor Graduate / Masters Graduate

2-4 years

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Part in Fresh and Part in Lollar Rate

- Analysis and research of services
- Creating and updating service manual
- Research for updating the services
- Analysis and research for equipment
- Preparing required presentations
- Handle training for new joiners