

### JOB POSTING REQUEST FORM

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Reference #

**Company Name** 

Industry

Vacancy

Number of vacancies for that position

Job Type (FT, PT, Contractual, Seasonal)

Major(s)

Degree

Years of Experience

Location

**Remuneration & Benefits** 

Currency (LBP, Dollar, Lollar)

Tasks & Responsibilities

CC-797-2022

Multilane

High-Technology

Junior Graphic Designer

1

Full time position

**Graphic Design** 

Bachelor

0-1-year hands-on experience in Graphics Design

Houmal, Lebanon

**NSSF+** insurance

Confidential

### **Main Tasks and Responsibilities**

- Ensure all artwork produced meets the needs, requirements, brand values, and deadlines.
- Help enforce brand guidelines.
- Review final productions to ensure that final prints reflect required specifications.
- Collaborate with team members to produce final design.
- Participate in various design projects from concept to completion.
- Produce drafts, prototypes and engaging design solutions.

#### Skills, Competencies and Knowledge

- Working knowledge of Adobe Creative Suite, specifically InDesign, Illustrator, Photoshop.
- Proficient with Microsoft Outlook, Excel, Word, PowerPoint.
- Understand both digital and print design.
- Ability to work methodically and meet deadlines.



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- A high attention to design detail.
- Solid communication skills and the ability to work within a team environment.

# **Educational Background and Experience**

- Bachelor's degree in Graphic Design
- 0-1-year hands-on experience in Graphics Design